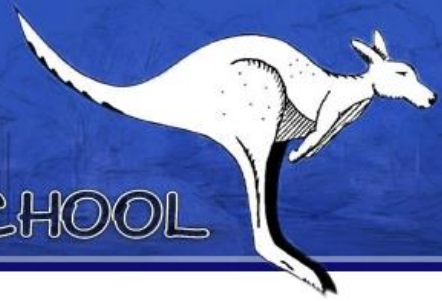


# KANGARILLA PRIMARY SCHOOL



## **Attendance Requirements**

Where a child of compulsory age is absent from school, the parent/guardian is required to present a written explanation for that absence within a reasonable time. If your child will be absent for more than one day please notify either the class teacher or the front office, otherwise this will be followed up personally by a member of staff.

## **School Hours**

Lessons commence	8.50am
Recess	10.50am – 11.10am
Lunch	12.50pm – 1.40pm
End of lessons	3.20pm

**Note 1:** A teacher is on duty at 8.30am before school and until the school bus leaves at approximately 4.00pm after school for supervision of bus children. Non-bus children are expected to enter the school from 8.30am at the conclusion of school day, any child left at school after 4.00pm will be taken to OSHC for supervision and a fee will apply.

## **Materials and Services Charges**

Each child receives a tax invoice at the beginning of the school year. These fees cover stationery costs plus fees to cover items such as Library, Art and Craft, Physical Education, duplicating paper, amenities, grounds maintenance and equipment.

Payment/or Payment plan (which can be organised with the school) may be made at the school during the week the first week of term and to be finalised by end of Term 2.

Receipts are issued for taxation purposes.

The procedure adopted has been discussed with the Governing Council and approved.

## **School Card**

This scheme provides assistance for families who have Income Assessment approval from Centrelink.

Further information can be obtained from the front office.

**Policy Ratified by Governing Council 23/3/2021**